

REGULAR GIVING TO ST. ANDREW'S CHURCH

There are various methods of giving regularly to St Andrew's:-

1. **Weekly envelopes, issued as a boxed set for a year**

Contact Eunice McKnespiey if you wish to be issued with a set.

Donors who pay tax may gift aid their donations - see overleaf

2. **Standing Order through your bank**

Once you have decided the frequency, payment date and amount to be given, quote the following information:-

Barclays Bank Sort code **20-97-58** Account No. **40404403**

Account name **Goldsworth Park PCC**

Alternatively, see sample Banker's Order form overleaf.

Please e-mail Eunice McKnespiey on eunice.mcknespiey@ntlworld.com for a reference to be quoted on your standing order as this will be kept on a register of donors which forms part of the audit trail we are required to keep.

Donors who pay tax may gift aid their donations - see overleaf

3. **One-off Gift Aid Envelopes**

Some donors still prefer to place an envelope in a basket when attending church and if they pay tax can complete the declaration on the front of the envelope.

4. **Payroll Giving**

Payroll Giving is a scheme that employers can arrange with a Payroll Agency (PGA) for employees to give donations to a charity out of their gross pay or occupational pensions via the PGA.

An employer voluntarily arranges for a scheme with a PGA. The employees can then voluntarily authorise the employer to deduct a PG donation from their gross pay to be paid to the PGA and the PGA pays each employee's donation to their nominated charity or charities.

Any donations are deducted at source, before the income is taxed and cannot therefore qualify for Gift Aid.

If you wish to gift aid your donations please complete the form overleaf and return it to Eunice McKnespiey via her pigeonhole at St Andrew's.

REGULAR GIVING TO SUPPORT ST ANDREW'S MINISTRY



BANKERS ORDER

To the Manager _____ Bank plc

Pay to **Barclays Bank plc**, Woking Business Centre, Town Gate House, Church Street East, Woking, Surrey GU21 1AE **Sort Code 20-97-58**

For the Account of **Goldsworth Park PCC**

Account No 40404403 forthwith, and hereafter on the _____ Day
of the Month, the sum of £_____ starting from _____ until I advise you to
the contrary.

This replaces all previous instructions to you.

Account Holder's details

Title _____ First name _____ Surname _____

Home address _____

_____ Postcode _____

Signature _____ Date _____

Account number _____

Please quote reference No _____ on this payment.

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**Gift Aid Declaration for Regular Giving
St. Andrew's Church, Goldsworth Park, Woking**

If you are a UK taxpayer and eligible to Gift Aid your donation, please complete the form below. This will increase your gift by 25p for every £1 given (at current rate), at no extra cost to you or us. Thank you.

Please treat as Gift Aid donations all qualifying gifts of money made from the date of this declaration and in the past four years. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Title: _____ FirstName: _____ Surname: _____

Address _____

_____ PostCode _____

Signature _____ Date _____

1. Please notify the church (Eunice McKnespiey) if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

Gift Aid is linked to basic rate tax, currently 20%, which allows charities to reclaim 25p for every £1 donated.

2. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
GOLDSWORTH PARK** is a Charity Registered in England and Wales No **1153092**

Please return this form to:

Mrs. Eunice McKnespiey, Gift Aid Contact, 2 Goldsmiths Close, Woking, Surrey,
GU21 3HF OR Leave in Pigeon Hole "M" in Church